

F.No. 38-2/2021-22/GA
NATIONAL INSTITUTE OF EDUCATIONAL PLANNING AND ADMINISTRATION
(Deemed to be University u/s 3 of the UGC Act, 1956)
17-B, Sri Aurobindo Marg, New Delhi-110016

February 14, 2023

OFFICE ORDER No. 446 /2022-23/NIEPA

It is notified for information of all concerned that the Competent Authority, NIEPA has decided to fix charges for renting out Office Space like Lecture Halls, Meeting Room, Computer Lab etc., to outside organizations. The charges shall be as given below:

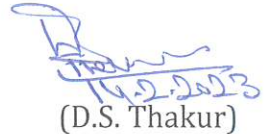
S.No.	Room No.	Size	Proposed rent per day	
			National Programmes (in Rs.)	International Programmes (in Rs.)
1.	101 Board Room	30 sq.mtrs. 320 sq.ft.	1,000/-	2,700/-
2.	113 Lecture Hall	89 sq.mtrs. 960 sq.ft.	3,000/-	9,000/-
3.	114 Meeting Room	22 sq.mtrs. 238 sq.ft.	700/-	2,100/-
4.	212 Lecture Hall	106 sq.mtrs. 1140 sq.ft.	3,500/-	10,500/-
5.	333 Meeting Room	47 sq.mtrs. 512 sq.ft.	1,500/-	4,500/-
6.	323 - Computer Lab (includes Computer systems)	33 sq.mtrs. 355 sq.ft.	5,000/-	15,000/-
7.	Hostel Suite (washroom, kitchen, bed room, lobby/room, additional room)	63 sq.mtrs. 681 sq.ft.	1,600/- (existing rates)	4,800/-
8.	Hostel Room (Single occupancy)	14 sq.mtr. 156 sq. ft.	1,000/-	2,400/-
9.	Hostel Room (Double occupancy)	14 sq.mtr. 156 sq. ft.	500/- (per person)	1,200/-

2. The rent includes charges for the venue, electricity and lighting, air-conditioning and the use of fixed audio and video equipment, desktop computer and internet / local area network facilities, wherever available. The same is required to be paid in advance by the interested parties at least one week before commencement of programme. Rent paid shall be non-refundable except in the cases where the cancellation was done by NIEPA.

3. The above Facilities shall be used for holding Departmental, National or International Conferences / Seminars by the Govt. of India/ Autonomous Bodies / NGO's etc.


24.2.2023

4. Booking of these rooms are to be done through the Training Cell after ascertaining availability. Booking is liable to be cancelled without prior notice if circumstances so warrant. No damages can be claimed for such cancellation.
5. This issues with the approval of the Competent Authority.



(D.S. Thakur)

Administrative Officer (I/c)

Copy to:

1. PS to VC for information please.
2. PA to Registrar for information please.
3. Finance Officer
4. All the HoDs
5. All the Sectional/Unit heads.
6. Caretaker
7. Notice Board